

MILPITAS MONTESSORI SCHOOL

1500 Yosemite Drive

Milpitas, CA 95035

(408) 263-0991

mmschoolca@sbcglobal.net

www.milpitasmontessori.com

Information Packet



Director: Hazel Durante

Milpitas Montessori School
1500 Yosemite Drive
Milpitas, CA 95035
(408) 263-0991

APPLICATION FOR ADMISSION

Name of child _____
First Middle Last

Date of Birth ____/____/____ Gender: M or F Start Date ____/____/____
mm dd yy mm dd yy

Hours of Attendance: 9:00-3:00 7:00-6:00 9:00-12:00 12:30-3:30

Home Address _____
Street, Apt. # City State Zip

Main Contact Number _____ E-mail _____

Last school attended (if any) _____
School Name City/State Date of attendance

How did you hear about our school? Please check one below:

From a friend or family--eligible for referral discount (registration fee refund) only during time of application

Full name of your friend's or family's child who referred you: _____.

From an ad (please specify publication: _____)

From the internet (please specify website: _____)

Other (please specify: _____)

Father's Name _____ Daytime Phone _____

Father's job title _____ Name of employer _____

Mother's Name _____ Daytime Phone _____

Mother's job title _____ Name of employer _____

In the event your child's physician cannot be reached during a medical emergency, what action do you wish the school to take? _____

Would you like for your child to take daily naps from 12:00 pm to 2:00 pm? Yes or No

Please indicate below the food(s) that your child CANNOT eat:

pork beef chicken nuts eggs other: _____

If allergic to eggs, can your child eat baked goods/food containing eggs (cakes, muffin, etc.)? Yes or No

List any allergies we should be aware of: _____

Signature of Parent/Guardian _____ Date _____

Milpitas Montessori School (Open 7 a.m. to 6 p.m.) Monthly Tuition Rates (effective September 1, 2020)

	Full-time Preschool	Preschool Half-day A.M.	Preschool Half-day P.M.
No Extended Daycare	\$1,192/mo. (9:00-3:00)	\$882/mo. (9:00-12:00)	\$772 (12:30-3:30)
With Extended Daycare	+ \$180 (= \$1,372/mo.)	Not Available	Not Available

Initial Fees, Payment Policies, and Termination

- **Subsidized Child Care:** Milpitas Montessori School does not accept enrollment from families whose tuition is paid by a subsidized child care assistance program. Tuition must be paid directly by parents/guardians, as government or any other subsidized agency funding education will not be accepted. Parents must be enrolled in our Smart Tuition auto-pay program, which automatically drafts their account on the 1st of each month.
- **Tuition Payment:** Parents must be enrolled in our Smart Tuition auto-pay program, which automatically drafts their account on the 1st of each month.
- **Registration Fee (Non-refundable):** \$200 for new students and an annual \$135 for returning students. Before paying a registration fee, parents must be certain of their child's start date. A child's start date must be indicated on the application page and must be within 30 calendar days from the date registration fee is paid. After this period, the school is no longer obligated to reserve a seat for the child.
- **Deposit:** A \$500 deposit is due at the time of registration for new one-student families. Families with more than one student enrolled are required to submit \$300 for each additional child. Refund will be provided in full on last day of school only if a written 30-day withdrawal notice is given AND account is in good standing.
- **Materials Fee:** \$100 for all students.
- **Late pick-up and early drop-off fees (between 7:00am – 6:00pm):** Fees will incur for late pick-up and early drop-offs. Please read school policy page.
- **Late pick-up fee (after 6:00pm):** Fees will incur for late pick-ups after 6:00pm. No grace period after 6:00pm. Please read school policy page.
- **Summer Activity Fee:** \$75 is required for those children who are enrolled for any portion of the summer session.
- **Lunch:** Lunch service is not provided. All full-time children must bring lunch from home. A microwave will be available for reheating.
- **Withdrawal Policy:** A 30-day advanced written notice submitted to the Director is required to withdraw from the school. Any verbal statements given to any other staff member is considered null and void. Deposit will not be refunded for withdrawal notices given less than 30 days.
- **Holidays, Closures, and Vacations:** Monthly tuition rate has already factored in all school holidays and closures. Therefore, tuition must still be paid in full regardless of holidays and closures. Tuition will not be further discounted, credited, or prorated due to holidays, closures, or absences, nor will tuition be increased for longer months. In addition, tuition must be paid in full during vacations and absences. Read policy for vacation credit information.
- **Termination Policy:** The school reserves the right to terminate a child's enrollment if the child: (1) displays frequent unacceptable, aggressive, or immature behavior, (2) requires a teacher's one-to-one attention, (3) is not fully potty-trained (including wiping/cleaning), (4) has a delinquent account, or (5) if the school feels it cannot meet the physical, emotional, or psychological needs of the child.

Milpitas Montessori School Admission Agreement

1. Description of Services:

The school provides an academic Montessori program for fully-potty trained preschool children between 36 months and 5 years old.

The different programs are listed below:

Preschool Full-time program: 9:00 – 3:00.

Preschool Part-time morning (AM) program: 9:00 – 12:00

Preschool Part-time Afternoon (PM) program: 12:30 – 3:30

Extended daycare program option in addition to the full-time program: 7:00am – 9:00am and/or 3:00pm – 6:00pm

Children enrolled in the school will experience an enriched Montessori approach under the guidance of experienced and caring teachers. The program is individualized, recognizing each child's unique pattern of growth, talents, and needs. It will operate with the principles, objectives and methods laid down by the late Dr. Maria Montessori, the founder of the Montessori Method of education. They are provided a stable and secure environment in which to learn and grow academically and socially. The teachers also help the children develop inner-discipline and become mature, self-reliant, and responsible.

2. Optional Services:

Optional extended daycare service (7:00am – 9:00pm and 3:00pm – 6:00pm). Optional extracurricular activities are also offered to students each year. These classes could include dance, gymnastics, arts and crafts, and music, which are available through arrangements with outside organizations or instructors (classes offered any given year will vary or may be cancelled depending on enrollment). These organizations determine the rates and collect the fees for their classes. Schedules, fees, and additional information are available through the office.

3. Payment Provisions:

Full time: \$1135/month

Part-time AM: \$840/month

Part-time PM: \$735/month

Optional extended daycare between 7:00am – 9:00am and 3:00pm – 6:00pm (for full-time program only): additional \$180/month

Fees are subject to change, in which case, parents will be notified at least 30 days in advance.

A \$200 registration fee and \$500 one-time deposit per child (\$300 per additional child within the family) is required upon enrollment. Tuition is due on the 1st of each month. All parents are required to be a part of our SMART Tuition auto-debit program. No child will be enrolled into the program until all paperwork has been completed and checked by the director.

5. Medical Assessment

Prior to, or within 30 calendar days following the enrollment of a child, the parent must submit to the school a written medical assessment of the child (i.e., Physician's Report which requires a medical exam). The medical assessment shall provide the following: a) screening for tuberculosis (including Mantoux, skin test if deemed necessary by physician), b) immunization record, c) identification of the child's special problems and needs, and d) identification of any prescribed medications being taken by the child.

5. Refund Policy:

All registration fees are non-refundable and is paid to reserve a child's placement in school for up to 14 calendar days, which must be paid whether your child is in attendance or not. Tuition payments will not be refunded, credited, or prorated for holidays, illness, absences, vacations or any other absences. If a parent wishes to withdraw their child for any reason, a written 30-day notice must be given to the Director. Deposit of \$500 is refunded to parents upon withdrawal given that they provide the Director with proper notice and all outstanding fees to the school have been paid.

6. Termination Conditions:

The school reserves the right to terminate the enrollment of a child for any of the following reasons:

a) Child has extreme behaviors that injure/harm others in the classroom.

b) Parent/guardian has not paid the agreed upon fee or has been late paying the fee more than twice in a six month period.

c) If the school feels that due to individual circumstances, the school cannot meet the physical, emotional, and/or psychological needs of the child.

7. Rights of the Licensing Agency:

The State of California Licensing Agency (Community Care Licensing) has the following authority:

a) to interview children, or staff, and to inspect and audit child or facility records without prior consent.

b) to observe the physical condition of the child(ren), including conditions which could indicate abuse, neglect, or inappropriate placement, and to have a Licensed medical professional physically examine the child(ren). The local licensing agency may be contacted at the following address and phone number: 2580 North Street, Suite 300, San Jose, CA 95131, (408) 324-2148.

By signing below, I have read the admission policies of Milpitas Montessori School and agree to abide by these policies.

Parent/Guardian Signature

Director's Signature

Date

Milpitas Montessori School
1500 Yosemite Dr.
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PRESCHOOL CURRICULUM

- 1) **Practical Life**: buttoning, folding, zipping, sorting, pouring, spooning, cutting, scissors/knife, using tweezers
- 2) **Sensorial**: sorting (by color and shape), size discrimination, five senses
- 3) **Math**:
 - a) Numbers – counting to 100, symbols to 20, quantities to 20, writing numbers 0-20, single-digit addition, subtraction (understand concept), time to the hour, identify ordinals, place value
 - b) Geometry – shapes, geometric solids, patterns, polygons
- 4) **Language**: know all letters both by name and phonetic sound, forming all letters properly lower case, writing first name properly, blending sounds, forming/reading 3-letter phonetic words, know some sight words, color words, days, months, rhyming words, communication skills
- 5) **Botany**: Life cycle of plant, know fruits and vegetables, parts of tree and flower
- 6) **Zoology**: know living and non-living characteristics, vertebrate, invertebrate, metamorphosis of butterfly and frog
- 7) **Geography**: continents, basic landforms, island, lake, hemispheres

Preschool Daily Schedule

7:00 – 8:45 School opens / Individual Play time

8:45 – 9:00 Clean up and wash hands

9:00 – 10:30 Work time (snack time 9:45)

10:30 – 11:00 Circle time (Presentation / Music and movement)

11:00 – 11:45 Playground

11:45 – 12:00 Restroom and wash hands

12:00 – 12:30 Lunch

12:30 – 12:45 Restroom and wash hands

12:45 – 2:45 Nap and rest time

2:45 – 3:00 Restroom and wash hands

3:00 Dismissal of 3:00 students

3:00 – 4:00 After school day care begins; Playground

4:00 – 6:00 Wash hands and indoor activity

EDUCATIONAL COMPARISONS

What is the difference between the Montessori Method and the conventional method?

MONTESSORI

Children are multi-age grouped

Children are self-paced through the curriculum, individually or in small groups

Children are taught in direct contact with the environment—natural, sensory and cultural experiences

Long blocks of time permit extended concentration

Few interruptions

Formal cognitive skills developed before age 6

Multisensorial, phonetic reading and writing opportunities

Children learn from self, peers, self-correcting materials; teacher's role is that of a guide

CONVENTIONAL

Children are age-grouped

Class, as a group, studies one subject at a time

Children taught by indirect, abstract methods

Short blocks of time limit the child's concentration

Frequent interruptions: bells, adult interventions

Postponement of formal cognitive development until first grade

Basal readers and whole language

Teacher corrects children's errors

FREQUENTLY ASKED QUESTIONS

1) Why Doesn't My Child Bring Many Papers Home From School?

"My child doesn't bring home much paper work and I don't know what he is doing all day. He doesn't share much with us about his day either. He either tells us he did nothing or he can't remember. How do I know if he is really doing anything?" Many parents can identify with this question.

The Montessori method is process oriented, not product oriented. This means that your child concentrates on having experiences rather than making a finished product to bring home. It is impossible for them to remember all the things they did and, for some children, their language skills are not developed enough to remember the names of all the activities.

As a child gets older, usually in the second half of his second year in a 3-6 classroom, he begins to learn to read and write. As this happens, you will see more papers. Some older children will work on a project for a long time before bringing it home. So a week's worth of work may yield just one paper product.

Resist the urge to ask your child about paperwork each week. Children may hear this as, "Mommy will be happy with me if I do paperwork so I'd better do paperwork." In a Montessori classroom, children learn at their own pace and are not pressured to "catch up" with other students. Children work in an atmosphere that is non-competitive. Pressuring children only interferes with their natural love of learning. Rest assured that the classroom is rich with opportunities to learn to use a pencil. Every child will eventually do just that. Our job, as adults in your child's life, is to wait patiently for the time when that is exciting learning for him. Most teachers are happy to answer specific questions or schedule a meeting if you feel the need. But please don't ask for or expect a mini-conference during drop-off or pick-up time.

Trust our school to create an atmosphere in which growth can happen, and trust in your child's teachers to guide the process.

2) Can I get a daily report for my child from Montessori School?

Unlike traditional preschool programs, Montessori programs do not issue daily or weekly reports about a child's activities. Instead of a checklist or fill-in-the-blank form, we provide comprehensive parent-teacher conferences about the child's development twice each school year.

Traditional preschools conduct programs for the entire group and the child's activities are focused in a small number of areas (e.g., sand table, art activities, dress-up corner). Montessori programs have hundreds of activities for children to choose on a daily basis. The entire program is individualized to each child's learning pace and skill set. Because of the individualized nature, it is impossible to issue a daily or weekly report without sacrificing instruction time in the classroom, and this is not an area we are willing to compromise on.

POTENTIAL SOURCES OF LEAD

- Old paint, especially if it is chipped or peeling or if the home has been recently repaired or remodeled
- House dust
- Soil
- Some imported dishes, pots and water crocks. Some older dishware, especially if it is cracked, chipped, or worn
- Work clothes and shoes worn if working with lead
- Some food, candies and spices from other countries
- Some jewelry, toys, and other consumer products
- Some traditional home remedies and traditional make-up
- Lead fishing weights and lead bullets
- Water, especially if plumbing materials contain lead

SYMPTOMS OF LEAD EXPOSURE

Most children who have lead poisoning do not look or act sick.

Symptoms, if any, may be confused with common childhood complaints, such as stomachache, crankiness, headaches, or loss of appetite.



OPTIONS FOR LEAD TESTING

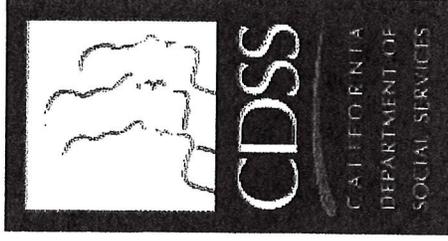


A blood lead test is free if you have Medi-Cal or if you are in the Child Health and Disability Prevention Program (CHDP). Children on Medi-Cal, CHDP, Head Start, WIC, or at risk for lead poisoning, should be tested at age 1 and 2. Health insurance plans will also pay for this test. Ask your child's doctor about blood lead testing.

For more information, go to the California Childhood Lead Poisoning Prevention Branch's website at www.cdph.ca.gov/programs/clppb, or call them at (510) 620-5600.

(The information and images found on this publication are adapted from the California Department of Public Health Childhood Lead Poisoning Prevention Program.)

1/2019



EFFECTS OF LEAD EXPOSURE

Children 1-6 years old are the most at risk for lead poisoning.

- Lead poisoning can harm a child's nervous system and brain when they are still forming, causing learning and behavior problems that may last a lifetime.
- Lead can lead to a low blood count (anemia).
- Even small amounts of lead in the body can make it hard for children to learn, pay attention, and succeed in school.
- Higher amounts of lead exposure can damage the nervous system, kidneys, and other major organs. Very high exposure can lead to seizures or death.

LEAD POISONING FACTS

- Buildup of lead in the body is referred to as lead poisoning.
- Lead is a naturally occurring metal that has been used in many products and is harmful to the human body.
- There is no known safe level of lead in the body.
- Small amounts of lead in the body can cause lifelong learning and behavior problems.
- Lead poisoning is one of the most common environmental illnesses in California children.
- The United States has taken many steps to remove sources of lead, but lead is still around us.

IN THE US:

- Lead in house paint was severely reduced in 1978.
- Lead solder in food cans was banned in the 1980s.
- Lead in gasoline was removed in the early 1990s.



LEAD IN TAP WATER

The only way to know if tap water has lead is to have it tested.



Tap water is more likely to have lead if:

- Plumbing materials, including fixtures, solder (used for joining metals), or service lines have lead in them;

- Water does not come from a public water system (e.g., a private well).

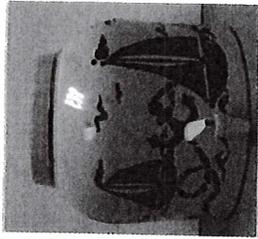
To reduce any potential exposure to lead in tap water:

- **Flush the pipes in your home**
Let water run at least 30 seconds before using it for cooking, drinking, or baby formula (if used). If water has not been used for 6 hours or longer, let water run until it feels cold (1 to 5 minutes.)*
- **Use only cold tap water for cooking, drinking, or baby formula (if used)**
If water needs to be heated, use cold water and heat on stove or in microwave.
- **Care for your plumbing**
Lead solder should not be used for plumbing work. Periodically remove faucet strainers and run water for 3-5 minutes.*

- **Filter your water-** Consider using a water filter certified to remove lead.

WARNING!

Some water crocks have lead. Do not give a child water from a water crock unless you know the crock does not have lead.



(*Water saving tip: Collect your running water and use it to water plants not intended for eating.)

For information on testing your water for lead, visit The Environmental Protection Agency at www.epa.gov/lead/protect-your-family-exposures-lead or call (800) 426-4791.

You can also visit The California Department of Public Health's website at <https://www.cdph.ca.gov>.



Milpitas Montessori School 2020-21 Events & Holidays Calendar

Note: Your monthly tuition has already factored in all holidays and school closures. Therefore, tuition is to be paid in full each month, and no credits or discounts are given for holidays, school breaks, and closures (including student absences and illnesses). Dates and times are subject to change.

August 2020	Mon, 8/10	First Day of School (Fall session)
September	Mon, 9/7	Labor Day— CLOSED
October	Fri, 10/30	Halloween Celebration – children only (children come to school in their costumes)
November	Wed., 11/11	Veterans Day (Observed)— CLOSED
	Tue., 11/24	Thanksgiving Celebration —children only; all full-time children must still bring lunch from home (school will provide some snacks/treats)
	11/25-11/27	Thanksgiving Break (Wed.-Fri.)— CLOSED
December	Fri, 12/18	Holiday Celebration – children only - SCHOOL CLOSSES AT 12:00 Last day before winter break
	12/21–1/1	Winter Break (2 weeks)— CLOSED (Day care service may be available)

January 2021	Fri., 1/1	Winter Break continues— CLOSED
	Mon, 1/4	School resumes
	Mon, 1/18	Martin Luther King, Jr. Day— CLOSED
February	Fri, 2/12	Valentine’s Day Party – children only
	Mon., 2/15	President’s Day— CLOSED
	2/16-2/19	Priority re-registration week for currently enrolled students; re-register early!
	Fri., 2/26	Staff Development Day— CLOSED
April	Fri, 4/2	Spring Party and Egg Hunt @ 9:30 (children only)
	M-F, 4/12-4/16	Spring Break— CLOSED (Day care service may be available)
May	Fri, 5/28	Staff Development (Early closure)— School closes at 12:00; no after school daycare
	Mon., 5/31	Memorial Day— CLOSED
June	Wed, 6/9	Last academic day before summer session begins. School closes at 12:00—no after school day care
	Th-F, 6/10-6/11	Teacher In-Service Days— CLOSED
	Mon, 6/14	Summer Session begins (continues through July 30 th)
July	Mon., 7/5	Independence Day Observed— CLOSED
	Fri, 7/30	Last day of summer session
August	M-F, 8/2-8/6	Teacher In-Service Week (Mon-Fri)— CLOSED
	Mon, 8/16	Fall Session 2021 begins